

**KERN BEHAVIORAL HEALTH & RECOVERY SERVICES
CULTURAL COMPETENCE RESOURCE COMMITTEE (CCRC)**

COMMITTEE MEMBERS JOB DESCRIPTION

Position: Member, Cultural Competence Resource Committee (CCRC)

Summary of General Responsibilities:

Member will participate in the Kern Behavioral Health & Recovery Services' (KernBHRS) overall cultural competence process. Members will advise and make recommendations to the Management Team regarding policies, goals, and service delivery needs of the culturally diverse populations.

Specific Duties:

1. Attend monthly meetings.
2. Review all material delivered prior to each meeting to facilitate discussion of findings at the meetings.
3. Review information regarding our progress and process of delivering mental health and substance use disorder services to our culturally diverse client and community populations.
4. Assist in determining which areas should be our priority for improvement plans.
5. Assist in the development of recommendations and action plans for priority areas.
6. Monitor the implementation of our cultural competence plans.

Qualifications:

1. Ability to provide an average of four (4) hours per month to CCRC activities.
2. Interest in and commitment to the advancement of culturally competent services within KernBHRS staff and the development of the organization's ability to recognize, respect, and address the unique needs, worth, thoughts, communications, actions, customs, beliefs, and values that reflect an individual's racial, ethnic, religious, and /or social groups or sexual orientation.
3. Have no conflict of interest per Fair Political Practices Commission Conflict of Interest guidelines
4. Possess the ability and interest to discuss and resolve sensitive issues in a group setting.
5. Possess the ability and interest to review data and information to develop recommendations to Management Team.
6. Members of this committee represent different community interests and are expected to maintain contacts with constituents to allow better communication between CCRC and those groups.

Time Commitment:

- 1 - Hour monthly meeting
- 2 - Hours per month to review/develop data
- 1 - Hour per month to review CCRC activities with constituents